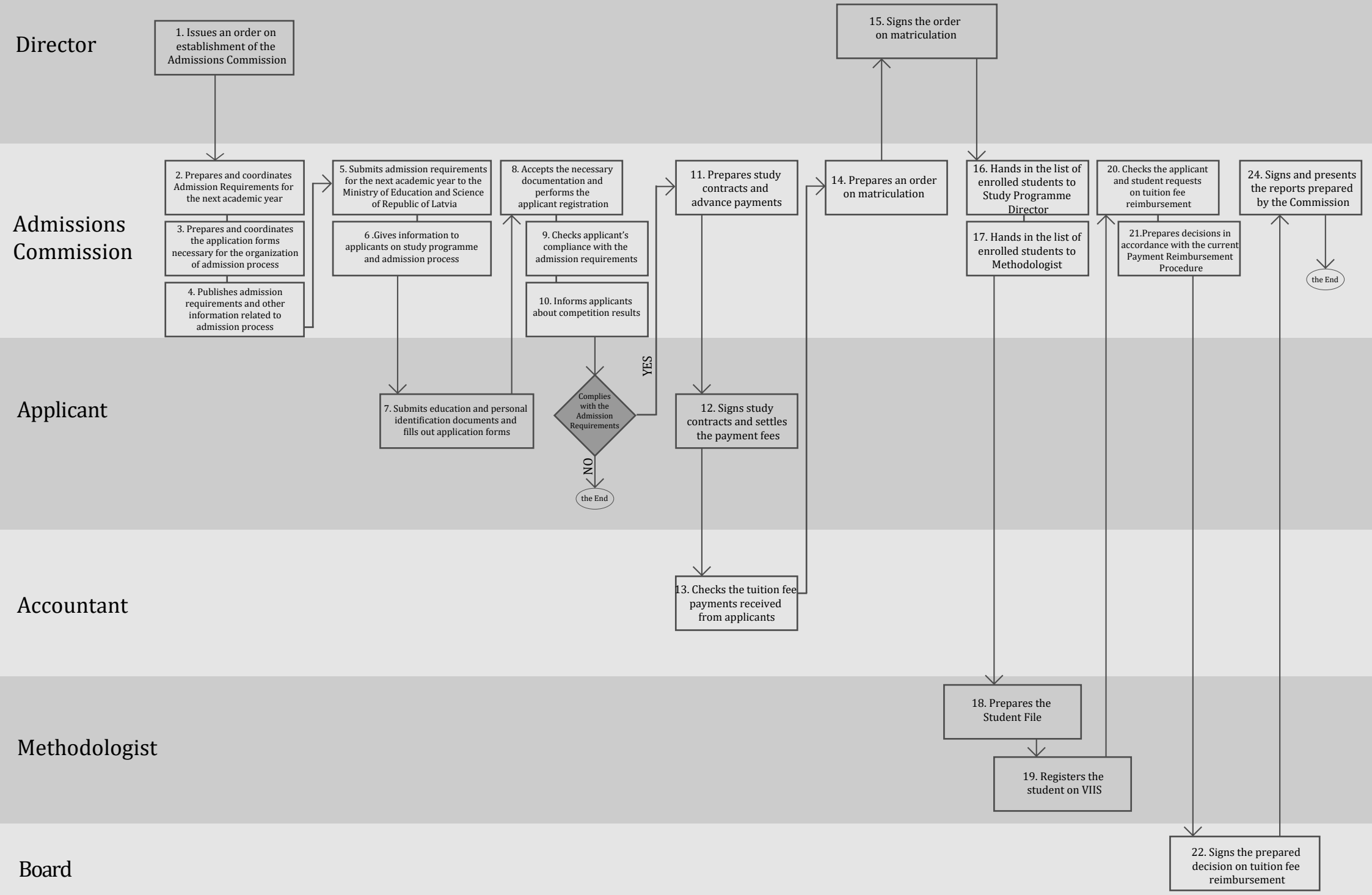THE ORGANIZATION OF ADMISSION PROCESS