|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Photo  (not mandatory) | **Application for Participation in 2022**  **ERASMUS ADULT Education**  **Individual learning mobility of adult learners**  “HOTEL SCHOOL” Viesnīcu biznesa koledža  “HOTEL SCHOOL” Hotel Management College  Agreement No 2021-1-LV01-KA121-ADU-000006170 Call 1\_  from 22.04.2022. to 13.05.2022. | | | | | | | | | | | |
| Name: | | | | | Surname: | | | | | | |
| Address: | | | | | Date of Birth: | | | | | | |
| Phone No:  +371 | | | | | E-mail: | | | | | | |
| **ERASMUS ADULT Education Mobility Learner** | ☐ at the age of 25 and above; | | | | | | | | | | | |
| ☐ returning to education in order to continue his / her second-chance education in a part-time, distance, evening primary or secondary education program; | | | | | | | | | | | |
| ☐ involved in a professional development programme, study module or study course or acquires a non-formal education program for the acquisition of digital skills or foreign languages; | | | | | | | | | | | |
| **ERASMUS ADULT Education Mobility Learner should meet at least one of these 4 criteria:** | ☐ with incomplete or completed primary education or general secondary education (**no** professional secondary education or higher education level has been obtained); | | | | | | | | | | | |
| ☐ employed in the occupations of the 8th or 9th basic group of the classification of professions; (\* Employees of the eighth basic occupations operate and supervise equipment and machinery or automatic industrial production lines, trains, motor vehicles and mobile industrial equipment in person or by remote control, assemble products from assembled parts in accordance with certain instructions and technology. simple and monotonous work or mechanical work operations using hand tools and often physical force.) | | | | | | | | | | | |
| ☐ with the status of a low-income or needy person at the beginning of studies; | | | | | | | | | | | |
| ☐ with a disability | | | | | | | | | | | |
| **ADULT Education**  **programme** | **Current learner** at HOTEL SCHOOL Hotel Management College  Professional development education programme “Essentials of hospitality services’’ | | | | | | | | | | | |
| **Current learner** at HOTEL SCHOOL Hotel Management College  non-formal education programme BTEC Higher Nationals Hospitality Management | | | | | | | | | | | |
| **Current learner** at HOTEL SCHOOL Hotel Management College  non-formal education programme BTEC Higher Nationals Business | | | | | | | | | | | |
| **Estimated completion**  **(Month / Year)** | June 2022 – September 2022  Mobility Duration: 30 days + 2 travel days | | | | | | | | | | | |
| **Knowledge of foreign languages**  Indicate the level of language proficiency  **A-Beginner, B-Intermediate,**  **C-Advanced** | **Language** | **Speaking** | | | **Reading** | | | | | **Writing** | | |
|  | **A** | **B** | **C** | **A** | | | **B** | **C** | **A** | **B** | **C** |
| **English:** |  |  |  |  | | |  |  |  |  |  |
| **(specify)** |  |  |  |  | | |  |  |  |  |  |
| **(specify)** |  |  |  |  | | |  |  |  |  |  |
| **(specify)** |  |  |  |  | | |  |  |  |  |  |
| **Previous job experience** | Company name, position | | | | from | | | | | to | | |
|  | | | |  | | | | |  | | |
|  | | | |  | | | | |  | | |
| Please attach the letter of recommendation, or traineeship, internship assessment by the employer. | | | | | | | | | | | |
| **Traineeship place**  **(title, city, country, contact)** | I have the traineeship contact and agreed the contract  Employer Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Country: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Contact: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  ☐ I do not have the traineeship contract and contact | | | | | | | | | | | |
| **Traineeship position from agreement or preferred position** | Front Office  Food & Beverage Department  Office  Kitchen  Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (specify) | | | | | | | | | | | |
| **Mobility period 30 days + 2 travel days** | **from** \_\_\_/\_\_\_/2022 **to** \_\_\_/\_\_\_/2022 | | | | | | | | | | | |
| **Starting date of the employment is flexible** | | | | | | | | | | | |
| You can disclose information if you are the participant with **fewer opportunities**, for example, participant with disability, mental or other health disorders, student with children, with the status of a low-income person, and other (according to Erasmus definitions) | | | | | | | participant with fewer opportunities | | | | | |
| Attachments: | ☐ CV  ☐ Motivation letter  ☐ Signed agreement for LV programme traineeship / internship  ☐ Other | | | | | | | | | | | |
| Compliance of travel and residence documents before the mobility for preparation activities in Riga, Latvia | | | | | | | travel documents are valid  residence documents are valid  travel documents are not valid  residence documents are not valid  need a visa  other (specify)  \_\_\_\_\_\_\_\_\_ | | | | | |
| Compliance of travel and residence documents before the mobility for preparation activities **in traineeship mobility destination (specify)** | | | | | | | Destination Place:  \_\_\_\_\_\_\_\_\_\_\_\_\_ (city, country)  travel documents are valid  residence documents are valid  travel documents are not valid  residence documents are not valid  need a visa  other (specify) | | | | | |

**Declaration of consent**

I agree that the Traineeship / Internship Coordinator of the “HOTEL SCHOOL” Hotel Management College (Smilsu Str. 3, Riga, LV-1050, Latvia, [internships@hotelschool.lv](mailto:internships@hotelschool.lv), + 371 67213037) may forward my personal data or application documents to employers for the purpose of advice, job search and job placement (by voice/video telephony or e-mail) and this information will be collected, stored and published.

Place and date Signature of applicant

Name, Surname and Signature of applicant’s legal representative (in case the applicant is under age 18):