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HOTEL SCHOOL
HOTEL MANAGEMENT COLLEGE

Erasmus VET Learner and Staff Mobility Call 6

INCOMING MOBILITY TO LATVIA FOR UKRAINIAN PARTICIPANTS
FLEEING FROM THE WAR IN UKRAINE

Project and Agreement No. 2024-1-LV01-KA121-VET-000206510

Call 6 Date: from October 13, 2025, to October 20, 2025

Dear VET Learners and VET Education Specialists from Ukraine,
"HOTEL SCHOOL" Viesnīcu biznesa koledža (HOTEL SCHOOL Hotel Management College) announces the call-6 for the Erasmus funding in the framework of the project No. 2024-1-LV01-KA121-VET-000206510 for 11 mobilities during the period from November 2025 to December 2025.

Activities to be supported:

- **10 short-term learning mobilities of VET learners for traineeship** with a duration of 44 days from November 3, 2025, until December 16, 2025 (including travel days)
- **1 mobility of a VET education specialist for teaching or training assignments** with a duration of 10 days from November 3, 2025, until November 12, 2025 (including travel days)

Please complete the attached application form to participate in the competition and send it to inna@hotelschool.lv by October 20, 2025.

The objectives of the Erasmus project and the Call 6 are:

1. Improve foreign language skills (especially English language skills) of vocational education learners, graduates, vocational education specialists
2. Enhance professional skills and intercultural communication skills of vocational education learners and graduates
3. Familiarize to the latest technologies in the hospitality industry by vocational education learners, graduates, vocational education specialists
4. Strengthen the link between HOTEL SCHOOL and the labour market (employers in EU countries) for promoting the employment of vocational education learners and graduates
5. Foster the connection of HOTEL SCHOOL with educational institutions of a similar profile in other EU countries for solving common problems.

Place of Mobility: SIA "HOTEL SCHOOL" Viesnīcu biznesa koledža (HOTEL SCHOOL Hotel Management College) in Riga, Latvia; Latvian hospitality companies in Riga.

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Co-funding amount:

- HOTEL SCHOOL will purchase insurance
- HOTEL SCHOOL will provide accommodation, guaranteeing that the services meet the required quality and safety standards

For VET Learner Participants:

- HOTEL SCHOOL shall provide individual support and funding for meals and travel expenses from the place of residence to Riga and from Riga to the place of residence in the amount of **1000 EUR** (one thousand euros, zero cents) for each participant. The funding will be split into 2 parts. The second part will be paid after the completion of the physical mobility.

For VET Education Specialist:

- HOTEL SCHOOL shall provide funding for meals and individual support in the amount of **40 EUR** (forty euros, zero cents) **per day**
- HOTEL SCHOOL will reimburse the travel expenses from the place of residence to Riga and from Riga to the place of residence in the amount of 417 EUR in the case of green travel, and 309 EUR in the case of standard travel.

Selection procedure:

The board of three persons will review the applications during the period from October 21, 2025, to October 23, 2025, and will announce the results by October 24, 2025, depending on the evaluation date. The board will review the applications according to the following criteria:

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APPLICANT'S EVALUATION FORM

Applicant's name, surname _____

No	Selection criterion	Eligibility
1.	Date of application	
2.	An Ukrainian civilian fleeing from the war in Ukraine and arriving to Latvia after February 24, 2022 (yes / no)	
3.	A VET LEARNER, registered in the vocational education programme at the vocational education institution in Ukraine	

	(yes / no) OR VET EDUCATION SPECIALIST, registered in the education institution in Ukraine (yes / no)	
4.	Applicant with fewer opportunities (yes / no)	
5.	Motivation for participation, achievement of objectives and goals (yes / no)	
6.	Understanding of the Project, project goals and objectives (yes / no)	
7.	Compliance with the project objective and / or objectives (yes / no)	
8.	Compliance of the travel documents for project participation at the time of selection (yes / no)	
9.	Compliance of the travel documents for the project activity period and three months afterwards (yes / no)	
10.	The applicant has not participated in Erasmus+ mobility at HOTEL SCHOOL Hotel Management College before (yes / no)	
11.	Decision (approve / reject)	

Signatures of Board members:

_____ / _____ /

_____ / _____ /

_____ / _____ /

Date: __/__/2025

The priority will be given to the vocational education learners, specialists, and teachers, who:

- have fewer opportunities (for example, participant with disability, mental or other health disorders, student with children, with the status of low-income person, and other (according to Erasmus definitions)
- are motivated to participate, to achieve tasks and goals
- have an understanding of the project, project goals and objectives
- are fit to achieve the purpose and / or objectives of the project
- who have not participated as an Erasmus + mobility participant at HOTEL SCHOOL Hotel Management College
- have the conformity of travel and residence documents for participation in the project at the time of selection
- have the conformity of the travel and residence documents for the project activity period.

**Application for participation in
INCOMING MOBILITY to Latvia, Riga
for UKRANIAN PARTICIPANTS FLEEING FROM THE WAR IN UKRAINE
Project and Agreement No. 2024-1-LV01-KA121-VET-000206510**

GENERAL APPLICATION DATA	
Application Date	
Applicant's Name, Surname	
Applicant status	☐ VET Learner ☐ VET Education Specialist
INFORMATION ABOUT THE MOBILITY	
Type of planned mobility (check as appropriate)	☐ Short-term Learning Mobility of VET learner ☐ Teaching mobility of VET education specialist
Place of mobility	SIA "HOTEL SCHOOL" Viesnīcu biznesa koledža (HOTEL SCHOOL Hotel Management College) in Riga, Latvia
Planned period and duration of the mobility	☐ From November 3, 2025, until December 16, 2025 (44 days in total, including travel days) ☐ From November 3, 2025, until November 12, 2025 (10 days in total, including travel days)
Attached documents	☐ The copy of the travel passport ☐ CV in English ☐ Motivation Letter in English
Desired position for internship (only for VET learner applicants)	☐ Kitchen ☐ Food & Beverage Department ☐ All-round
CONFIRMATION	
Confirmation	<i>I, the undersigned, hereby certify that my travel documents (passport) are valid until March 15, 2026, and the information provided in the application, as well as the submitted documents, are true and accurate.</i>
Consent	<i>I, the undersigned, give a permission to HOTEL SCHOOL Viesnīcu biznesa koledža (as a personal data controller, registration number: 40103277684, address: 3 Smilšu Street, Riga, LV-1050, Latvia, phone: (+371) 67213037, e-mail: info@hotelschool.lv) to collect, process and use my data, including photo images, video recordings, as well as textual content created by me about my mobility experience within the framework of Erasmus project No. 2024-1-LV01-KA121-VET-000206510, hereinafter referred to as the Materials. I waive all remuneration for the use of the aforementioned Materials for the purposes of disseminating the results of the project and information about the services provided by "HOTEL SCHOOL" Hotel Management College.</i> <i>I am informed and agree that my personal data will be entered for the purpose of registering mobility in the Beneficiary Module system maintained by the European Commission (The controller of personal data processing carried out in the framework of Erasmus+ and the European Solidarity Corps programme is the European Commission (Directorate-General for Education, Youth, Sport and Culture), contact details: data-protection-officer@ec.europa.eu. Information on the processing of personal data by the European Commission is available here: data-protection-officer@ec.europa.eu. Information on the processing of personal data by the European Commission is available here: https://webgate.ec.europa.eu/). I have been informed that I have the right to withdraw my consent to the collection, processing and use of my data in writing at any time. HOTEL SCHOOL Hotel Management College will evaluate my claim according to its legal interests. If the personal data are no longer necessary for the pre-defined processing purposes, they will be deleted.</i>

Signature	
Name, Surname and Signature of applicant's legal representative (in case the applicant is under age 18)	